

LAKE OF THE ROCKIES METROPOLITAN DISTRICT

121 S. Tejon St., Suite 1100  
Colorado Springs, Colorado 80903  
719-635-0330

[lakeoftherockies.org/](http://lakeoftherockies.org/)

**NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Tuesday, November 8, 2022

**TIME:** 6:00 p.m.

**LOCATION:** 300 E. Highway 105, Monument, CO 80132 and via Microsoft Teams

**ACCESS:** You can attend the meetings in any of the following ways:

- 1. To attend via Microsoft Teams video conference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzBmZTdmYWQtOWY5Mi00Nzg2LWE1NmItZWJhYTI4YzcxZjBj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2281e8b39c-ecfb-40d0-8d14-5bbc8b13c78d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzBmZTdmYWQtOWY5Mi00Nzg2LWE1NmItZWJhYTI4YzcxZjBj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2281e8b39c-ecfb-40d0-8d14-5bbc8b13c78d%22%7d)

- 2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 210 898 862#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Eddie Jones	President	May, 2023
Jay Kappel	Treasurer	May, 2025
Tia Mayer	Secretary	May, 2025
Dale Huffman	Assistant Secretary	May, 2025
Jennifer Adams	Assistant Secretary	May, 2023

## **I. ADMINISTRATIVE MATTERS**

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting and posting of meeting notices. Approve Agenda.
- C. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- D. Review and consider approval of minutes from the August 9, 2022 Special Board Meeting (enclosure).
- E. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution No. 2022-11-01 Establishing Regular Meeting Dates, Time, and Location and Designating Location for Posting of 24-Hour Notices. (enclosure).
- F. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
- G. Discuss and authorize renewal of District's insurance and Special District Association membership for 2023. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).
- H. Other.

## **II. FINANCIAL MATTERS**

- A. Review and consider acceptance of Unaudited Financial Statements and Cash Position Report as of September 30, 2022 (to be distributed).
- B. Discuss and consider ratification of previous claims and approval of current claims (to be distributed).
- C. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget.
- D. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-11-\_\_\_ to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution No. 2022-11-\_\_\_ to Set Mill Levies (enclosures).
- E. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies form ("Certification"). Direct District Accountant to file the Certification with the Board of County commissioners and other interested parties.

- F. Appointment of Board member to sign the DLG-70 Certification of Tax Levies.
- G. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
- H. Discuss statutory requirements for an audit. Consider approval of the engagement letter of outside accountant to perform the 2022 Audit (enclosure).
- I. Review and ratify approval of final 2021 Audit Report (enclosure).
- J. Other.

### **III. LEGAL MATTERS**

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- B. Review and consider the 2023 Notice of Legal Services and Fee Summary from Altitude Community Law (enclosure).
- C. Other.

### **IV. MANAGER MATTERS**

- A. Review and consider approval of Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2023 Accounting and Management Services (enclosure).
- B. Consider the approval of landscaping and snow removal services proposal from BrightView Landscape Services, Inc (enclosure).
- C. Review and consider proposal for landscaping and snow removal services from Green Thumb Commercial Grounds Maintenance, Inc. (enclosure).
- D. Review and consider proposal for landscaping and snow removal services from Bear Claw Landscaping, Inc. (enclosure).
- E. Review and consider proposal for landscaping and snow removal services from Landscape Endeavors, Inc. (enclosure).
- F. Other.

### **V. OTHER BUSINESS**

- A. Detention pond project discussion.

B. Other.

**VI. ADJOURNMENT**

**There are no more regular meetings scheduled for 2022.**